



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Nicole Williams Date: ~~4/6/2019~~ 4/9/2019

Company Name: Zoning-Info

 _____ City/State/Zip Code: Oklahoma City, OK 73112

_____ Email:

Preferred method of contact in the event of questions: 1st- Email 2nd- Call

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Please see attached--

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

Nicole Williams

 SIGNATURE OF REQUESTER



Oklahoma City, OK 73112

zoning-info.com

04/09/2019

Irma Huitron
Planning Department
200 S. Anaheim Blvd. #162
Anaheim, CA 92805

RE:
Allec Industrial
611 East Cerritos Avenue AKA 1455 S Allec ST, 605 East Cerritos Avenue, 611 East Cerritos Avenue
082-140-47

Please find this as a formal records request for the above listed property:

1. Provide copies of any Approved Site Plans, Variances, Ordinances, Special Permits, Conditional/Special Use Permits, Zoning Cases and Resolutions associated with property
2. Provide copy of Certificate of Occupancy for all tenants listed below on the property:

611 E Cerritos Ave Suite 742- Cosentino Marmoles, LLC

1455 S Allec St Suite 742- Porven, LTD,.

605 E Carritos Ave Suite 742- Ferguson Enterprises

611 E Cerritos Ave Suite 742- Cosentino Marmoles, LLC

PRK01 Suite 742- Deck-B Parking, LLC

Hard copies are not needed if you could please fax or email information.

Thank you,

[Nicole Williams](#)

Research Analyst
Extension:122

Our clients deadline for this information is 04/20/2019.

62581

Jennifer L. Hall

Subject: Public Records Request (62581)
Attachments: Public-Records-Request-Form.pdf

From: nwilliams@
Sent: Tuesday, April 9, 2019 2:16 PM
To: Theresa Bass <TBass@anaheim.net>
Subject: Public Records Request (62581)

Hello,

Please see the attached request for public records.

Best,

Nicole Williams
Research Analyst



Oklahoma City, OK 73112
www.zoning-info.com